COMHAIRLE CHONTAE SHLIGIGH
SLIGO COUNTY COUNCIL

Sligo.

VACANT PROPERTY GRANT ALLOWANCE SCHEME APPLICATION FORM 2022
Year Ending 31st December 2022

TO BE COMPLETED BY APPLICANT

Applicant Details (IN BLOCK CAPITALS)		
Owner/Occupier Name:	Rate No: (as per Rates Demand)	
Correspondence Address (incl. Eircode):	LAID Number:	
	VO Number:	
	Property Address (Incl. Eircode):	
Tel No:		
Email:		

VACANCY DECLARATION

Period of Vacancy (please tick which applies A or B)
(Vacant commercial properties for sale do not qualify)

A **FULL** YEAR (please tick) ☐

B **PARTIAL** YEAR
From ____ day of _____2022 to ____day of _____2022 (if occupied during year)

As the owner / occupier of this vacant commercial property, I make this solemn declaration for the satisfaction of Sligo County Council, conscientiously believing the same to be true and by virtue of the Statutory Declaration Act, 1938.

Signature of Applicant:	Date:

Declared before me by the Applicant who is known to me personally:

Signature of Witness*	Date:

* (Peace Commissioner / Commissioner for Oaths/Solicitor)

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Applicant Checklist:	Yes	No
The property was vacant on the Date of Making of the rate - 24th February 2022		
Proof that the property is / was available for letting e.g. Letting Agents letter or other advertisements, if applicable		
Proof that the property was vacant to allow for repairs, if applicable		
Proof that the property is maintained to a level that would allow its use for commercial purposes i.e. Photographs showing external and internal images of the property.		
Signed and Witnessed Vacancy Declaration		
Applicable vacant property Payment		

Completed Forms with supporting documentation must be returned by email or post to: **Rates@sligococo.ie or Rates Department, Finance Section, Sligo County Council, County Hall, Riverside, Sligo, F91 Y763.**

Please note that Incomplete applications will be returned.

For Office Use Only:		
Rates Due:	% Allowance: 50%	70% / 60% / 50% 50%
Full Year:	Partial Year:	Remarks:

Signed: _____ Rates Collector	Date:
Signed: _____ Administrative Officer	Date:
Signed: _____ Head of Finance	Date: